

Assiniboine and Sioux Tribes Rural Water Office

Respond as described in "How to Apply"

Position: Water Treatment Plant Operator Class II Response Date: May 27, 2011

Salary: Negotiated based on qualifications, experience and benefits.
Salaries for position in comparable Montana WTP's range from \$39,529 to \$47,840 per annum.

Program: ASRWSS/Coreline Location: Poplar/Wolf Point, MT

General Description of Duties:

The Fort Peck Indian Reservation Water Treatment Plant Class II Operator shall perform technical and direct work in the operation and maintenance of a 14 mgd Water Treatment Plant utilizing coagulation, ballasted flocculation and sedimentation, mixed media filtration, and disinfection processes. This position may exercise technical and functional supervision over lower level staff. Possession of the equivalent to a Montana Class II Operator certification is required. Work is performed under the general supervision of the Senior/Lead Water Treatment Plant Operator.

Specific Duties:

1. Participates in and directs lower level staff in the operation of the Water Treatment Plant, including the pumping of raw and finished water, chemical addition, operation of equipment, and interpretation of charts, gauges, and meters;
2. Organizes and performs pH, coagulation, turbidity, taste, odor, chlorine residual, and other quality tests as needed on water samples taken at strategic points throughout the treatment process;
3. Computes chemical dosages and adjusts chemical feed machines with the approval of the Senior/Lead Water Treatment Plant Operator for proper operation and application in backwashing of filters;
4. Makes necessary process changes as indicated by tests;
5. Unloads, stores, and uses various chemicals such as hydrochloric acid, powdered activated carbon, caustic soda, alum, potassium permanganate, cationic/anionic/nonionic polymers, corrosion inhibitors, chlorine and hydrofluorsilicic acid;

6. Maintains plant operating equipment and laboratory equipment in a clean and orderly condition;
7. Performs treatment process mathematical computations to determine proper mixture of chemicals, correct chemical amounts and chemical usage;
8. Responds to chemical emergency alarms wearing appropriate personal protective equipment, such as respirators and self-contained breathing apparatus (SCBA);
9. Reads and interprets gauges, meters, recording devices, and process change data;
10. Monitors and repairs equipment for proper operation;
11. Monitors various components of the master wash water rate controls for filters;
12. Performs operation of a wash water recovery system and sludge removal;
13. Maintains and operates the water system's Supervisory Control and Data Acquisition (SCADA) system.
14. Participates in complex and technical maintenance and repair tasks. May maintain records and reports required by various laws and permits, as well as those necessary for efficient operation.
15. Performs the ordering, storage and use of supplies needed for general operation of water plant and outlying system responsibilities and their inventory.
16. Reviews technical journals and other data and disseminates information to employees.
17. Prepares and presents oral and written reports;
18. Demonstrates continuous effort to improve operations, decrease turnaround times, streamline work processes, and work cooperatively and jointly to provide quality seamless customer service.

Requirements and Qualifications:

1. Understanding of modern water treatment methods, theories, and practices.
2. Familiar with safe drinking water regulations per E.P.A.
3. Must have knowledge of water treatment plant safety procedures, including OSHA safety standards.
4. Experience with operation, testing, repair and maintenance of pumps and electrical motors.
5. Experience with piping, control systems, chemistry, and bacteriology as related to water treatment.

6. Good leadership styles and skills.
7. Ability to perform arithmetic calculations to determine dosages of chemicals, horsepower and other calculations necessary to operate a water treatment plant.
8. Familiar with detection devices, mobile radio, phone, personal computer including word processing and other software (i.e. spreadsheets, presentation software, etc.), copy and fax machine.
9. Experience in the operation of a water treatment plant utilizing coagulation, flocculation, sedimentation, filtration, and chlorination/chloramination processes.
10. Work in different weather conditions with exposure to the elements.
11. Observe or monitor machinery and equipment to determine compliance with prescribed operating or safety standards.
12. Communicate in a group or one-to-one setting.
13. Understand and follow oral and written instructions.
14. Work cooperatively with other employees.
15. Produce written documents with clearly organized thoughts using proper sentence construction, punctuation and grammar.
16. Read, comprehend, and interpret written material such as operation and maintenance manuals, equipment manuals and Material Safety Data Sheets (MSDS).
17. Must work with chemicals or similar solutions using protective equipment.
18. Must be physically capable of lifting materials up to 70 lbs.
19. The employee will work near moving mechanical parts and will be exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes and airborne particles, toxic or caustic chemicals, and risk of electrical shock.
20. Must have the ability to perform work in emergency situations as necessary, including weekends and holidays.
21. Possession of equivalent to a Montana Class II Water Treatment Operator certification.

22. Must possess a high school diploma or GED.
23. Must possess a valid Montana Driver's License without any prior history of driving violations.
24. Must have Commercial Driver's License or ability to obtain one within one (1) year of hire.
25. Must relocate to the Poplar/Wolf Point, Montana area.

How to Apply:

Submit a complete Assiniboine and Sioux Tribes Application for Employment to:

Tom Escarcega
ASRWSS Manager
P.O. Box 1027
Poplar, MT 59255

With a copy to:

Attn: Jeff Ashley, P.E.
Morrison-Maierle, Inc.
1 Engineering Place
P.O. Box 6147
Helena, MT 59604

And

Mike Watson
4452 Fox View
Helena, MT 59602

Mail in applications postmarked on the closing date will be accepted. Attach all pertinent documentation, i.e., copy of High School diploma or GED certificate, copy of official college transcripts and/or college degree, certificate if claiming Indian Preference and DD214 if claiming Veteran's Preference. Applications may be downloaded from the "Employment" link at <http://www.fortpecktribes.org/>.

Notice:

"Applicants tentatively selected for positions with the Assiniboine and Sioux Tribes will be required to submit to urinalysis to screen for illegal drug use prior to appointment. Appointment to the positions will be contingent upon a negative drug test result."